

DECEMBER 2019 CITY HALL FUNCTION APPLICATIONS

NAME OF ORGANISATION	FUNCTION DATE	FUNCTION DESCRIPTION	CRITERIA MET	ROOM CHARGE	HOSPITALITY OFFERED	CIVIC HQ RECOMMEND
2020 EVENTS						
Compassion Belfast	8 January 2020	2020 Clearing the Vision – Launch of collaborative working across 5 Christian denominations to develop a clear vision for engagement with the Belfast Agenda. Numbers attending – 500	B, C & D	No (Charity)	Yes, Tea Coffee and Biscuits	<i>Approved by Delegated Authority</i> Approve No Charge Tea and Coffee Reception
Herstory	2 February 2020	Herstory International Light Festival Reception – Welcome reception to mark the illuminate event celebrating women through history taking place at City Hall, pending approval at December SP&R. Numbers attending – 60	C	No (Voluntary)	Yes, Tea Coffee and Biscuits	Approve No Charge Tea and Coffee Reception
Equality Commission for Northern Ireland	26 February 2020	Recognition Event to mark 20th Anniversary – celebratory event to recognise the achievements of the organisation over its 20 year history. Numbers attending – 150 – 180	C	Charge £300 <i>(Public Body)</i>	No Hospitality <i>(Public Body)</i>	Approve Charge £300 No hospitality
Dementia NI	28 February 2020	5th Anniversary Celebration – celebration event to mark achievements of the charity over its 5 year history. Numbers attending – 150	C & D	No (Charity)	Yes, Tea Coffee and Biscuits	Approve No Charge Tea and Coffee Reception
European Youth Parliament	2 March 2020	NI Regional Session of Youth Parliament - teams of secondary students debate and present their ideas and solutions on current topics. Numbers attending – 60	B & D	No (Charity)	No (they provide their own lunches for attendees)	Approve No charge No hospitality

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Dunlewey Addiction Services	5 June 2020	Celebrating Recovery – Dinner to mark achievements of service users who have recovered from addiction through services offered by the organisation. Numbers attending – 300	C & D	No (Charity)	Yes, Soft Drink Reception	Approve No Charge Soft Drink Reception
Suicide Awareness & Support Services	6 or 13 June 2020	20th Anniversary Celebration – dinner to mark the successful work of the organisation over its 20 year history. Numbers attending – 400	C & D	No (Charity)	Yes, Wine Reception	Approve No Charge Wine Reception
Labour Relations Agency	9 September 2020	International Labour Relations Agencies Pre- Conference Reception and Dinner – reception and dinner to mark start of a one day conference taking place in Belfast. Numbers attending – 50	A & B	Charge £300 <i>(Public Body)</i>	No Hospitality <i>(Public Body)</i>	Approve Charge £300 No hospitality
2021 EVENTS						
British Nuclear Medicine Society	25 May 2021	BNMS Annual Awards Dinner – welcome dinner linked to 3 day conference taking place in ICC Belfast. Numbers attending –150	A & B	No <i>£300 waived due to links with Visit Belfast</i>	No Hospitality	Approve No Charge No hospitality